

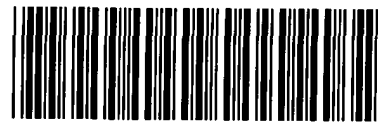
**REGISTERED COMPANY NUMBER: 08047535 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1148331**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2020**

**FOR**

**BRASS BANDS ENGLAND**

WEDNESDAY



\*A9JIKDV6\*  
A19 09/12/2020 #383  
COMPANIES HOUSE

 **GibsonBooth** LTD

Chartered Accountants, Business Advisers & Statutory Auditor

12 Victoria Road  
Barnsley  
South Yorkshire  
S70 2BB

## **BRASS BANDS ENGLAND**

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## **BRASS BANDS ENGLAND**

### **REFERENCE AND ADMINISTRATIVE DETAILS FOR THE YEAR ENDED 31 MARCH 2020**

#### **TRUSTEES**

M D Kilroy Chairman  
A Coe (resigned 1.6.19)  
M Stannard  
G Walczak  
S Woodward  
N Morgan (resigned 1.6.20)  
D T Thornton  
M J Walsh  
A Beaumont  
Ms J Hoggarth  
N C Stevens  
Ms M Bedford

#### **CEO**

K Crookston

#### **REGISTERED OFFICE**

Unit 12  
Maple Industrial Estate  
Stocks Lane  
Barnsley  
S75 2BL

**REGISTERED COMPANY NUMBER** 08047535 (England and Wales)

**REGISTERED CHARITY NUMBER** 1148331

#### **INDEPENDENT EXAMINER**

Gibson Booth Limited  
12 Victoria Road  
Barnsley  
South Yorkshire  
S70 2BB

#### **BANKERS**

Lloyds Bank plc  
19 Eastgate Street  
Gloucester  
Gloucestershire  
GL1 1NU

## **BRASS BANDS ENGLAND**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2020**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Brass Bands England continued to grow its operational activity and strategic partnership network across 2019-20 very successfully, utilising the solid foundations that were formed in 2018-19. The aims and objectives of the original long-term strategic vision are finally becoming a reality and the Brass Bands England team has now enabled the organisation to demonstrate relevance and clear purpose within the brass banding community and beyond.

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

One of the core objectives of Brass Bands England is to become the main representative body operating on behalf of brass bands in this country. In order to achieve this, it has strived to increase its brass band sector influence and relevance through providing proactive support and knowledge sharing for all elements of the brass band community. These include bands, players, audiences, associations, event organisers, the press and commercial enterprises. However, membership of Brass Bands England is a requirement to access all of the excellent benefits that the organisation can provide. There are, however, issues of national importance that will be taken up from time to time by Brass Bands England for the benefit of the entire sector as a whole.

Over the past year, once again, Brass Bands England has received many requests and suggestions for it to become the organisation that could provide a single independent and impartial voice representing bands at all levels across the organisational, funding, cultural and artistic landscape, which is very encouraging. This fits well with Brass Bands England's primary aim of supporting brass bands to become robust and sustainable and be better appreciated by others outside of our immediate cultural sphere. As Brass Bands England grows in influence, relevance and capacity, this strategic aim has never been more pertinent and necessary.

##### **Public benefit**

In setting its plans and priorities for areas of work, the trustees of Brass Bands England have had regard to guidance from the Charity Commission on public statement of benefit. The charity's objectives and activities demonstrate how Brass Bands England has set out to fulfil its principle charitable objective.

## **BRASS BANDS ENGLAND**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2020**

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

The years leading up to 2018-19 had been focussed on clear strategic aims and objectives. The overarching five-year vision was that Brass Bands England should become an organisation relevant to the broader sector, professionally managed and based on clear strategic direction and specific roles and targets defined for both the board of Trustees and the operational staff.

2019-20 saw these aims and objectives manifested into the practical delivery of a range of workshops and resources to Brass bands nationwide. This was supported by an ever-growing strategic partnership network that was developed by Brass Bands England staff working collaboratively with national bodies and Government departments to achieve significant benefits for the brass band community nationally.

##### **Operational Performance**

The current staff team is made up of exceptional individuals that consistently deliver to the highest standards possible. Unbounding enthusiasm, professionalism, expertise and dedication to the task are the ingredients that make this team effective and a pleasure to work with. They have achieved results far beyond the requirements of the Arts Council England funding terms already and still seek to deliver greater value for the brass band community. Some of the highlights of the past year's achievements are:

##### **National BOPA (Body of Persons Approval):**

Department of Education

##### **Welsh BOPA:**

Welsh Government, Ty Cerdd, Welsh Arts Council

##### **Child Performing Licence (CPL) Support:**

Warwick & Manchester councils, Orchestras for All, Kapitol Promotions, English Folk Dance and Song Society.

##### **Workshops:**

BandSafe training events

31 (in associations with NSPCC)

Artistic development events

5 (Philip Harper)

Player Development events

3 (Roger Webster and Paul Cosh)

##### **Brass Bands England Conference:**

Brass Bands England team, 90 delegates and 7,500 online views.

##### **Partnership Events:**

NYMAZ 'Big Brass Days'

3 (Katrine Marzella, Black Dyke Soloists, Halle Brass)

RNCM Brass Festival

Diversity panel discussion and female conducting workshops.

Starter for Ten

Band supplies

##### **Resources created:**

Governance, music copyright (IAML and MPA), fundraising (ACE), marketing, videos for artistic development and player development (featured at Brass in Concert), monthly newsletters.

##### **Music education advocacy:**

Music hubs (Barnsley, Manchester, Sheffield, Liverpool, Hounslow, North Yorkshire), Model Music Curriculum, Westminster Education Forum, EFDSS (Folk Education Day).

## **BRASS BANDS ENGLAND**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2020**

<b>Network development:</b>	Music Mark Conference, Making Music, EBBA, DofE, NSPCC, NYBBGB, NYMAZ, ACE, Welsh AC, NMF, NABBC, Scala Radio.
<b>Brass band events supported:</b>	Butlins Festival, RNCM Festival, Durham Brass Festival, UniBrass, Brass for Africa 10-Year Anniversary, British Open and Spring Festival, NW Area, Brass in Concert, EBBC.
<b>Organisations supported:</b>	National Association of Conductors, UniBrass, Italian Band Directors Association.
<b>Staff training:</b>	ACE Funding, NSPCC designated safeguarding officer, ACE quality principles, Equality and Diversity, Safer Recruitment (NSPCC).
<b>Membership:</b> New members in 2019-20	139 (Total of 401 organisations plus 34 Individuals at end of March 2020).
<b>Other achievements:</b>	Nominated for a National Lottery Award (Arts Category)

#### **National Youth Brass Band Championships**

Unfortunately, this year's event was cancelled due to the impact of COVID-19. This was particularly disappointing as the event had received record entries in some of the categories. This was due in part to the restructure of the age ranges for the 2019 event, which also proved to be an outstanding success.

#### **Brass Band Archive**

Brass Bands England continues to store the music and other artefacts from the Brass Band Archive. A bid for a Heritage Lottery scoping grant to support the evaluation of the collection was unsuccessful in its first application. Interest in the collection was also received from Heritage Quay at Huddersfield University and that discussion is ongoing, while we continue to look for alternative outcomes for the Archive.

The response from professionals who have examined the archive feel that although there are some items of interest the majority of the items are not of national importance. Many items are of poor quality and much of the music breaches copyright as it is copied. Their view is that this is a personal collection and not representative of a national arts movement. Brass Bands England intends to seek support to review the collection carefully and dispose of any items that are of poor quality, low historical value or may breach copyright or any other regulations.

#### **All Party Parliamentary Group (APPG) on Brass Bands**

The Brass bands APPG that achieved so much during the years 2014-2016 in enabling conversations to be held with Arts Council England, BBC, MP's, Departments for Digital, Culture, Media & Sport (DCMS) and others; was unfortunately closed due to the Brexit referendum and subsequent general election. In March 2020 the Brass Bands England Chair and CEO met with the former Chair of the Brass Bands APPG, Jason McCartney MP, and it was agreed that an APPG was not the best vehicle to move the sector forward.

## **BRASS BANDS ENGLAND**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2020**

Brass Bands England have been offered a number of sponsored events to take place in Westminster Palace to launch major initiatives such as those mentioned above. The first of these was to take place in June 2020 to launch the European Brass Bands Championship (EBBC) 2024 event with invited guests from the brass band sector, local government agencies in Newcastle and Gateshead, sponsors, EBBA representatives and MP's from across the house. Unfortunately, COVID-19 prevented that event taking place. For future initiatives, Brass Bands England intend to take advantage of this arrangement to launch major projects with the core intention of gaining Government, stakeholders and local MP's advocacy to support these locally, regionally and nationally.

#### **COVID-19**

The arrival of the COVID-19 Pandemic has provided challenges for everyone that have not been encountered before. Initially there was a short period of time when all of us didn't know how serious this situation would become. Brass Bands England decided to move quickly and provided COVID-19 related advice to its members on 13 March 2020. As expected, this initially drew some criticism, particularly as the regional competitions had not been completed fully. As the seriousness of the situation became more apparent over the following days and weeks, it became clear that the advice was sound and whilst disappointing for everyone showed the brass band community to be responsible. Three decisions were made very quickly to enable Brass Bands England to continue to support the brass band sector:

1. To move all workshops and delivery online. A series of Zoom and Facebook Live events were developed. These have been a huge success with over 100,000 views in the first few weeks. The Brass Band Conference has also been redesigned as an online event.

2. To create a Brass Bands Emergency Fund. This fund was intended to support those bands that would be negatively impacted financially due to outstanding liabilities that could not be met, such as rent, utilities or other costs that may put the organisation at risk. A video appeal was created and this has been viewed over 21,000 times. Donations have been lower than expected unfortunately, but the first applications are now receiving support through this scheme.

3. The team would work with national and Government bodies to support and advise the understanding of the specific issues of brass band performance in relation to COVID-19. This has seen Brass Bands England work with Public Health England, Department of Digital, Culture, Media and Sport to advise, inform and undertake research to understand better the potential dangers of COVID-19 in brass band settings and approaches to mitigate the risk. A proactive approach was seen as the most positive way forward for the brass band community. This research has been gratefully accepted by PHE and DCMS, and the findings have been sent to the World Health Organisation for their information.

## **BRASS BANDS ENGLAND**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2020**

#### **FINANCIAL REVIEW**

##### **Principal funding sources**

Brass Bands England's relationship with Arts Council England (ACE) continues to strengthen, with our ACE relationship manager attending the majority of Trustee Board meetings and ACE CEO Darren Henley attending events of national importance (National Finals, Brass in Concert, National Youth). Darren has also agreed to be our keynote speaker at the Brass Bands England Conference 2020.

This close working relationship with our 'critical friend' is greatly valued by Brass Bands England. ACE is pleased with our overall performance and proactive approach to supporting our sector and others. Brass Bands England is now considered a low risk organisation for the first time since the commencement of ACE funding - a very clear reflection on the continuing improvements made across all areas of the organisation.

Brass Bands England is very grateful for Arts Council England's continued backing in both financial investment and practical support.

##### **Investment policy and objectives**

No investment risks are taken with the finances of the charity. Any surplus funds are invested in the charity's bank account. Any interest paid on this account is used in the furtherance of the charity's objectives.

##### **Reserves policy**

The Trustees are fully aware of the significance of the support that Arts Council England (ACE) gives to the Charity, which has enabled Brass Bands England's recent growth in membership and activities. This has been achieved by investing in an excellent team of paid staff.

The Trustees recognise the impact that these employees have on the organisation and further appreciate that without the current ACE support the Charity would not be able to continue their employment. The Trustees have therefore adopted a reserves policy which reflects the impact of any withdrawal of future support given by ACE.

The calculation of the reserves is therefore based upon the value of investment in fixed assets plus an amount held at any time in cash or cash equivalents to an estimate of full staff redundancy costs plus three months gross current payroll costs plus a reserve for future office-based costs. The Trustees are confident that this will protect the staff from the immediate impact should the withdrawal of support by ACE occur.

The Trustees further consider that the Charity will be able to continue, albeit on a much reduced, voluntary, basis, with continuing membership support and other income streams in the foreseeable future.

##### **Going concern**

The financial statements have been prepared on a going concern basis. At the time of approval the UK economy was subject to the initial impact of the coronavirus pandemic outbreak. Projections and forecasts have been prepared based on a number of underlying assumptions, which are subject to significant uncertainty at this time. These show that the expected income and expenditure, together with current reserves and the possibility of obtaining potential funding allows the company to continue as a going concern.



## **BRASS BANDS ENGLAND**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2020**

#### **FUTURE PLANS**

Looking ahead to the next funding round 2023-27. Brass Bands England Trustees and staff began the process of developing the strategic vision at an 'away day' that took place in February 2020. This led to the formation of four key areas of operational focus that will form the core of Brass Bands England's next funding application. These will sit alongside and enhance the existing delivery of workshops, member benefits and sector advocacy. The Board of Trustees has been strengthened to include all of the skills that can be utilised to drive through these four specific areas of focus. A Trustee with the relevant experience and skill set has been appointed to Chair each of these Sub-Groups. The four strands are as follows:

#### **1. Diversity and Equality. (Chair: Julie Hogarth)**

Brass Bands England is working with sector partners to develop the 'Challenge 2030' project. This challenge will focus on the personnel make-up of brass bands in this country reflecting, as much as possible, the society in which we currently sit. Brass Bands England believes that the latent, untapped talent that exists throughout the country, and the amazing cultural influences and ideas that could influence significant innovation in brass bands' approach to music making, must be proactively encouraged to join our bands at every level. This will be Brass Bands England's highest development priority from 2021 onwards following the creation of a 'Challenge 2030 Charter' with our partners.

#### **2. Innovation in Education (Chair: Dr David Thornton)**

The trustees and staff are very eager to review every aspect of the subject matter, content and delivery of the Brass Bands England education workshops and resources. Looking ahead, it is critically important that Brass Bands England focusses on continuous improvement of all of its governance and operational activity. However, the trustees and staff feel passionately that, in order to cement its place in the very fabric of the brass band community and its strategic partners, excellence, particularly in the delivery of education, is high priority.

#### **3. Utilisation of Digital Technology and IT integration (Chair: Paul Beaumont)**

The 2018-22 (now 2018-23) business plan contains targets for delivery of education and knowledge sharing via digital platforms and IT. There has been significant investment in new technology over the past two years, with event delivery equipment, telephony, printing, safeguarding identity card production, website capacity and online information capability being the core beneficiary areas. Looking ahead, Brass Bands England needs to build upon this capability and ensure that not only can it communicate at an organisational level but also at an individual level.

Part of this strand will also be looking at the possibility of creating a new Brass Bands England headquarters that can house the Brass Bands England team, whilst also providing an exhibition space, performance space and resources that members will be able to use in a variety of ways. A big challenge that may not be deliverable before 2027 but important, nevertheless.

#### **4. Major Events including EBBC 2024 (Chair: Nigel Stevens)**

Brass Bands England has been awarded the EBBC event in 2024. This is due to be held at Sage Gateshead and all preliminary activities have been completed ahead of schedule and to the satisfaction of EBBA. However, COVID-19 may impact on the future dates of the EBBC with the 2020 Palanga event having been postponed. Brass Bands England has indicated to EBBA that it is willing to push back the Sage event until 2025 if need be.

## **BRASS BANDS ENGLAND**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2020**

Brass Bands England has also been proactive in the support and development of events such as Butlins and Brass in Concert. Staff members have volunteered at Regional events and the British Open/Spring Festival events. Brass Bands England team members volunteered at the Siddis Brass competition in Norway to gain a different perspective and experience of the management of large-scale events such as this. Looking ahead, Brass Bands England will look to support larger brass band events where appropriate. This is to help organisers mitigate the difficulty in meeting the ever-growing legislative and logistical demands of organising large-scale events in the 21st century.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

##### **Recruitment and appointment of new trustees**

Brass Bands England focus on creating an effective board of trustees that is able to draw on a diverse range of skills, knowledge, qualities and experience to help it fulfil its strategic roles. These include a range of identified skills that the organisation feels may need as it seeks to change from operational to strategic focus. Some of the skills include:

- 'hard' skills such as legal or HR knowledge
- 'soft' skills such as team working or negotiation
- knowledge of the education sector aligned with services the organisation provides or should provide.

## **BRASS BANDS ENGLAND**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2020**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Organisational structure**

##### **Executive Leadership**

The year 2019-2020 saw a significant strengthening of the Board of Trustees. Brass Bands England is determined to create a board and operational team that is professional and focussed exclusively on supporting the entire brass band sector and has at its disposal the skill sets and experience that can see the sector be represented properly at every level within the wider arts and political environments. The board is very pleased to have welcomed on board within the past year the following trustees: Nigel Stevens, Paul Beaumont, Marie Bedford and Julie Hoggarth.

There have been two resignations within this past year. Andrew Coe stepped away to concentrate on his role at Grimethorpe Colliery Band. Andrew was very instrumental in overseeing the organisational changes needed to remodel Brass Bands England in 2017 and we thank him for this important work. Nigel Morgan (former Treasurer) stepped down after a long association with Brass Bands England and the British Federation of Brass Bands in March after a handover period running from October 2019 to the end of February 2020 to new Treasurer Marie Bedford.

##### **Staffing**

As demonstrated above, this past year has seen an inordinate amount of work delivered nationwide. This has been handled well by the staff members but ultimately staff welfare and operational capacity have been recognised by the trustees and CEO as a potential major issue. Some of the workshop delivery has provided additional revenue for Brass Bands England and this has been utilised to fund an uplift in the working hours of Sarah Baumann and Rosie Banham to meet the growing demands that have been placed on the organisation in the year 2019-20.

The awarding of a Welsh BOPA would have placed additional strain on the organisation's capacity, but COVID 19 appeared as the first three BandSafe courses were due to run. The team responded by quickly moving courses, workshops and information sessions online in March 2020. These have been well attended and have formed the foundation of our outreach into the brass band community over the past few months. Looking ahead it is quite obvious that Brass Bands England will need to expand the team to meet the ever-growing demand for its services. Further funding or additional revenue will be identified through expanded delivery that can then be used to fund these additional support roles.

The trustees would like to take this opportunity publicly to thank and congratulate CEO Kenny Crookston and the Brass Bands England staff, Sarah Baumann, Rosie Banham, Alex Parker and the long-serving Carole Salter on their professionalism, dedication, determination, commitment and excellent outcomes they have achieved during this past year and, in particular, their amazing response to the current COVID-19 Pandemic.

## **BRASS BANDS ENGLAND**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2020**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Induction and training of trustees**

Brass Bands England's trustees have also sought to act collectively to fulfil their duties and feel that trustees should be able to demonstrate they meet certain key qualities, as follows:

- Be committed to the purpose, objects and values of the organisation.

- Be constructive about other trustees' opinions in discussions, and in response to staff members' contributions at meetings.

- Be able to act reasonably and responsibly when undertaking such duties and performing tasks.

- Be able to maintain confidentiality on sensitive and confidential information.

- Be supportive of the values (and ethics) of the organisation.

- Understand the importance and purpose of meetings, and be committed to preparing for them adequately and attending them regularly.

- Be able to analyse information and, when necessary, challenge constructively.

- Be able to make collective decisions and stand by them.

- Be able to respect boundaries between executive (staff or day to day) and governance function.

##### **Risk management**

The current financial position is stable with reserves in hand that supports the future sustainability and resilience of the organisation. Presently enough reserves are held to support the organisation for 3 to 6 months in the event of a reduction of the agreed funding from the Arts Council England to 2022. These reserves will also provide the resources to further develop the various new approaches and member benefits launched during this financial year.

The charity is always in the process of growing its membership base and seeking additional funding in order to further the objectives of the charity.

##### **EVENTS SINCE THE END OF THE YEAR**

Information relating to events since the end of the year is given in the notes to the financial statements.

## **BRASS BANDS ENGLAND**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2020**

#### **IN CONCLUSION**

This year has seen further significant progress made by Brass Bands England. The trustees are delighted with, and extremely proud of, the organisation's continued growth over the 2019-20 period. This represents the most productive year in the history of the organisation, delivering outstanding tangible benefits to the brass band community on a truly national basis.

The Brass Bands England Trustees now feel that their original vision is being delivered and are confident that the operational team can, with the right strategic and financial support, deliver this and more in the years to come.

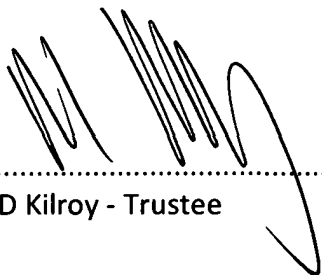
The exceptional progress made over the past two years particularly sees the brass band sector at the leading edge of areas within the arts and culture arena. All of the brass band community should take great pride in the fact that the sector leads the way in the following areas:

- Safeguarding
- Child Performance Licencing
- COVID-19 related research and partnership working
- Utilisation of digital technologies for training, knowledge transfer and audience contact.

And there is much more to come!

Brass Bands England is a charitable membership organisation, which represents over 400 organisations that encompass over 550 brass bands. There are approximately 17,000 individuals within those organisations, and the number is growing steadily. This indicates that (to our knowledge) Brass Bands England is currently the largest voluntary membership organisation dedicated to the support and promotion of brass banding activity in the world. Both the trustees and the operational team strive to improve every aspect of the organisation's operation in every regard. We therefore sincerely hope that more people and organisations will engage with us now and in the coming years to help us to achieve 'Better Banding for All'.

Approved by order of the board of trustees on 2 December 2020 and signed on its behalf by:



.....

M D Kilroy - Trustee

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BRASS BANDS ENGLAND**

### **Independent examiner's report to the trustees of Brass Bands England ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2020.

#### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BRASS BANDS ENGLAND

### Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of FCA which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Scott Mell  
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12 Victoria Road  
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2 December 2020

**BRASS BANDS ENGLAND****STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2020**

	Notes	Unrestricted fund £	Restricted fund £	31.3.20 Total funds £	31.3.19 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	3	245,121	-	245,121	242,926
Other trading activities	4	<u>52,281</u>	<u>-</u>	<u>52,281</u>	<u>25,710</u>
<b>Total</b>		<b>297,402</b>	<b>-</b>	<b>297,402</b>	<b>268,636</b>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>	5				
Charitable activities		<u>297,466</u>	<u>2,476</u>	<u>299,942</u>	<u>275,393</u>
<b>NET INCOME/(EXPENDITURE)</b>		<b>(64)</b>	<b>(2,476)</b>	<b>(2,540)</b>	<b>(6,757)</b>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<u>46,468</u>	<u>10,317</u>	<u>56,785</u>	<u>63,542</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>46,404</u></u>	<u><u>7,841</u></u>	<u><u>54,245</u></u>	<u><u>56,785</u></u>

The notes form part of these financial statements



**BRASS BANDS ENGLAND**

**BALANCE SHEET  
31 MARCH 2020**

	Notes	Unrestricted fund £	Restricted fund £	31.3.20 Total funds £	31.3.19 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	11	21,594	7,841	29,435	30,001
<b>CURRENT ASSETS</b>					
Debtors	12	21,805	-	21,805	22,441
Cash in hand		<u>36,678</u>	<u>-</u>	<u>36,678</u>	<u>39,231</u>
		58,483	-	58,483	61,672
<b>CREDITORS</b>					
Amounts falling due within one year	13	<u>(33,673)</u>	<u>-</u>	<u>(33,673)</u>	<u>(34,888)</u>
<b>NET CURRENT ASSETS</b>		<u>24,810</u>	<u>-</u>	<u>24,810</u>	<u>26,784</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>46,404</u>	<u>7,841</u>	<u>54,245</u>	<u>56,785</u>
<b>NET ASSETS</b>		<u>46,404</u>	<u>7,841</u>	<u>54,245</u>	<u>56,785</u>
<b>FUNDS</b>					
Unrestricted funds	14			46,404	46,468
Restricted funds				<u>7,841</u>	<u>10,317</u>
<b>TOTAL FUNDS</b>				<u>54,245</u>	<u>56,785</u>

The notes form part of these financial statements

**BRASS BANDS ENGLAND**

**BALANCE SHEET - continued**  
**31 MARCH 2020**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2020.

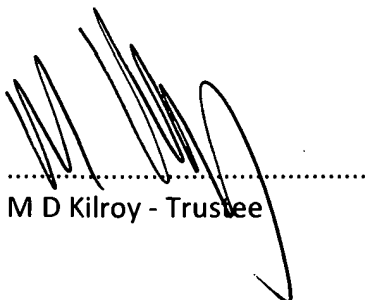
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 2 December 2020 and were signed on its behalf by:



.....  
M D Kilroy - Trustee

## **BRASS BANDS ENGLAND**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020**

#### **1. COMPANY STATUS**

The charity is a company limited by guarantee. The members of the company are the trustees named on page 1. In the event of the charity being wound up the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office address is shown on page 1.

#### **2. ACCOUNTING POLICIES**

##### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are presented in sterling which is the functional currency of the company and rounded to the nearest pound.

##### **Significant judgements and estimates**

No judgements have been made in the process of applying the below accounting policies that have had the most significant effect on amounts recognised in the financial statements.

There are no key assumptions concerning the future and other key sources of estimation uncertainty at the reporting date that have a significant risk of causing material adjustment to the carrying amounts of assets and liabilities within the next financial year.

##### **Income**

###### **Membership subscriptions**

Income from membership subscriptions is recognised in the Statement of Financial Activities over on an accruals basis and is spread evenly over the period to which each subscription relates.

###### **Grant funding**

The charity receives government grants in respect of the promotion of the practice and performance of brass band music. Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

###### **Donations**

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

## BRASS BANDS ENGLAND

### NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2020

#### 2. ACCOUNTING POLICIES - continued

##### Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### Tangible fixed assets

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Computer equipment - 20% and 33% on cost

##### Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

#### 3. DONATIONS AND LEGACIES

	<b>31.3.20</b>	<b>31.3.19</b>
	<b>£</b>	<b>£</b>
SFSY grant	-	12,380
Membership subscriptions	<b>36,812</b>	23,530
Arts Council England	<b>207,000</b>	207,000
Other grants and donations	<b>1,309</b>	16
	<b><u>245,121</u></b>	<b><u>242,926</u></b>

Income from donations and legacies £245,121 (2019: £242,926) of which NIL (2019: £12,380) was attributable to restricted funds and £245,121 (2019: £230,546) was attributable to unrestricted funds.

**BRASS BANDS ENGLAND****NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2020****4. OTHER TRADING ACTIVITIES**

	<b>31.3.20</b>	<b>31.3.19</b>
	<b>£</b>	<b>£</b>
BBIS commission	<b>6,919</b>	5,310
NYBBC	<b>14,411</b>	15,130
Sundry income	<b>311</b>	228
Ticketing income	<b>30,640</b>	922
Music commissions	<b>-</b>	<u>4,120</u>
	<b><u>52,281</u></b>	<b><u>25,710</u></b>

**5. CHARITABLE ACTIVITIES COSTS**

	Direct Costs (see note 6)	Support costs (see note 7)	Totals
	£	£	£
Charitable activities	<b><u>295,274</u></b>	<b><u>4,668</u></b>	<b><u>299,942</u></b>

**6. DIRECT COSTS OF CHARITABLE ACTIVITIES**

	<b>31.3.20</b>	<b>31.3.19</b>
	<b>£</b>	<b>£</b>
Salaries and NI	<b>146,443</b>	135,366
Staff expenses	<b>10,317</b>	23,532
National office costs	<b>64,270</b>	58,518
Unibrass	<b>1,863</b>	2,943
Brass Band Archive	<b>-</b>	1,115
EBBA	<b>3,170</b>	1,589
European Youth Band - players' assistance	<b>883</b>	1,376
Bandsafe	<b>21,929</b>	3,646
NYBBC expenses	<b>16,695</b>	26,042
Consultancy	<b>-</b>	721
Music commissions	<b>-</b>	4,670
Bank charges	<b>1,843</b>	345
Conference	<b>6,526</b>	-
Workshop programme expenses	<b>13,565</b>	-
Depreciation	<b><u>7,770</u></b>	<u>5,895</u>
	<b><u>295,274</u></b>	<b><u>265,758</u></b>

## BRASS BANDS ENGLAND

### NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2020

#### 7. SUPPORT COSTS

	Management £
Charitable activities	<u>4,668</u>

Support costs, included in the above, are as follows:

#### Management

	31.3.20 Charitable activities £	31.3.19 Total activities £
Trustees' expenses	2,370	2,173
Legal and professional	618	5,542
Independent examiners fee	<u>1,680</u>	<u>1,920</u>
	<u>4,668</u>	<u>9,635</u>

#### 8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.20 £	31.3.19 £
Depreciation - owned assets	<u>7,770</u>	<u>5,895</u>

#### 9. TRUSTEES' REMUNERATION AND BENEFITS

No members of the Management Committee, all of whom are trustees, received any remuneration during the year (2019: £721).

#### Trustees' expenses

Expenses amounting to £2,370 (2019: £2,173) were reimbursed to 5 Trustees.

## BRASS BANDS ENGLAND

### NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2020

#### 10. STAFF COSTS

The average monthly number of employees and full time equivalents during the year was 5 (2019: 4)

No employees received remuneration of £60,000 or over during the year.

The total staff costs and employee benefits were as follows:

	31.3.20	31.3.19
	£	£
Wages and salaries	131,753	122,119
Social security	9,377	8,984
Defined contribution pension costs	<u>5,313</u>	<u>4,263</u>
	<u><u>146,443</u></u>	<u><u>135,366</u></u>

The total amount of employee benefits received by key management personnel is £58,843 (2019 - £52,358). The Trust considers its key management personnel to be the CEO.

#### 11. TANGIBLE FIXED ASSETS

	Computer equipment £
<b>COST</b>	
At 1 April 2019	35,971
Additions	<u>7,204</u>
At 31 March 2020	<u>43,175</u>
<b>DEPRECIATION</b>	
At 1 April 2019	5,970
Charge for year	<u>7,770</u>
At 31 March 2020	<u>13,740</u>
<b>NET BOOK VALUE</b>	
At 31 March 2020	<u><u>29,435</u></u>
At 31 March 2019	<u><u>30,001</u></u>

**BRASS BANDS ENGLAND**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2020**

**12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>31.3.20</b>	<b>31.3.19</b>
	£	£
Prepayments and accrued income	<u><b>21,805</b></u>	<u><b>22,441</b></u>

**13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>31.3.20</b>	<b>31.3.19</b>
	£	£
Social security and other taxes	<b>3,599</b>	4,476
Other creditors	<b>1,123</b>	1,808
Accruals and deferred income	<u><b>28,951</b></u>	<u><b>28,604</b></u>
	<u><b>33,673</b></u>	<u><b>34,888</b></u>

**14. MOVEMENT IN FUNDS**

	At 1.4.19	Net movement in funds	At 31.3.20
	£	£	£
<b>Unrestricted funds</b>			
General fund	<b>46,468</b>	<b>(64)</b>	<b>46,404</b>
<b>Restricted funds</b>			
Super Fast South Yorkshire	<b>10,317</b>	<b>(2,476)</b>	<b>7,841</b>
	<u>_____</u>	<u>_____</u>	<u>_____</u>
<b>TOTAL FUNDS</b>	<u><b>56,785</b></u>	<u><b>(2,540)</b></u>	<u><b>54,245</b></u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	<b>297,402</b>	<b>(297,466)</b>	<b>(64)</b>
<b>Restricted funds</b>			
Super Fast South Yorkshire	-	<b>(2,476)</b>	<b>(2,476)</b>
	<u>_____</u>	<u>_____</u>	<u>_____</u>
<b>TOTAL FUNDS</b>	<u><b>297,402</b></u>	<u><b>(299,942)</b></u>	<u><b>(2,540)</b></u>



**BRASS BANDS ENGLAND****NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2020****14. MOVEMENT IN FUNDS - continued****Comparatives for movement in funds**

	At 1.4.18 £	Net movement in funds £	At 31.3.19 £
<b>Unrestricted funds</b>			
General fund	63,542	(17,074)	46,468
<b>Restricted funds</b>			
Super Fast South Yorkshire	-	10,317	10,317
	<u>63,542</u>	<u>(6,757)</u>	<u>56,785</u>
<b>TOTAL FUNDS</b>			

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	256,256	(273,330)	(17,074)
<b>Restricted funds</b>			
Super Fast South Yorkshire	12,380	(2,063)	10,317
	<u>268,636</u>	<u>(275,393)</u>	<u>(6,757)</u>
<b>TOTAL FUNDS</b>			

**Fund descriptions****Restricted funds**

The income funds of the charitable company include restricted funds comprising the following unexpended balances of grants held on trust to be applied for specific purposes.

During the year charity used £2,476 (2019: £2,063) of the Super Fast South Yorkshire restricted fund balance against the depreciation of the capitalised website costs included in fixed assets.

## **BRASS BANDS ENGLAND**

### **NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2020**

#### **15. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2020 (2019 - £Nil).

#### **16. POST BALANCE SHEET EVENTS**

The Trustees have considered the global pandemic in producing these financial statements. Any impacts of the pandemic on this company is considered by the Trustees to be a non-adjusting event for these financial statements. At the time of review, the impact on the charitable company's activities and results is limited