



**Brass Bands**  
England

# **Brass Bands England Exhibitors**

## **Terms and Conditions**

These regulations apply to all sponsors and exhibitors. Strict compliance with them is a condition of the contract for the hire of a stall site on an event.

It is essential that all exhibitors cooperate and play their part in ensuring that Brass Bands England's events are enjoyable and safe for everyone. This includes complying with the commercial and administrative terms (especially regarding bookings and payment), the insurance terms, trading standards guidelines and the risk management and accident prevention terms.

### **Bookings**

Bookings for traders spaces at our events are confirmed on the payment of an invoice.

### **Payment**

Payment must be made at least 5 working days in advance of the event unless otherwise agreed.

### **Refunds**

Cancellations of confirmed bookings from traders will only be accepted up to one week prior to the relevant event day. A full refund will be only be paid if sufficient notice is provided and the Organiser is able to find a replacement trader.

In the event of cancelling of the event, refunds will be at the Organiser's discretion and will be a percentage of the trade stand fee.



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## Deadlines

Artwork for inclusion in the conference programme must be received by **Wednesday 5 October**. Artwork received after this date cannot be guaranteed to be included.

Printed leaflets for inclusion in conference tote bags must be received by **Monday 17 October** to the Brass Bands England office (Unit 12, Maple Estate, Stocks Lane, Barnsley, S75 2BL).

## Exhibitor Hours and Arrival

### The Brass Band Conference 2022

Saturday 22 October 2022 **10am - 4.30pm**

Arrival at The Life Centre, Sale must be **no earlier than 8.30am** and exhibitors should be fully set up by the start of the trading hours. Exhibitors may be able to set up on Friday 21 October with prior agreement from the Organiser.

Exhibitors are expected to trade for the duration of the event as a courtesy to their fellow exhibitors and at the request of the Organiser. Should the exhibitor be required to leave early it is expected they will first gain permission from the Organiser. Any variation to these times will be notified by the Organiser prior to the event.

## Allocation and Position of Pitch

The Organiser is solely responsible for the allocation and position of pitch sites. It is not permissible for traders to change the pitch position without consultation with the Organiser.

## Insurance and Risk Management

Exhibitors must at all times have available copies of their Public Liability Insurance policies, and must have public liability insurance cover of £5M. Any trader using equipment or practices that could endanger the health & safety of any persons will be asked to leave the event. To reduce the risk of tripping accidents, traders must keep their trade stand site and the immediate vicinity clear of anything that might obstruct pedestrian traffic and cause incident.



# Brass Bands England

## Exclusion Of The Organiser's Liability:

The Exhibitor acknowledges and agrees that the Organiser has not given any warranties or made any representations relating to the trader's occupation or use of a trade stand site at the Organiser's events other than as are specifically set out in these regulations. This includes, but is not limited to, any warranties or representations relating to:

- The traders likely sales or profits;
- The benefits of the location of any particular trade stand site;
- The number of potential customers that are likely to visit the events;
- The presence of other traders at the same event selling the same or similar goods or services or the location of their trade stand site;
- The services and facilities that are available to the trader other than as are expressly set out in these regulations;
- The extent to which the Organiser has carried out marketing or advertising to attract customers to the events.